

## **Information on Processing of Personal Data**

**Czech Airlines Handling, a. s., registered office at Praha 6, Aviatická 1017/2, Post Code 160 08, ID no.: 256 74 285, incorporated in the Companies Register kept by the Municipal Court in Prague, Section B, File 17139** (hereinafter the "Controller") informs the inquirer as the data subject (hereinafter the "Inquirer") in accordance with Article 13 of the Regulation (EU) 2016/679 of the European parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter as "GDPR"), on the processing of his or her personal data:

### **Purpose of personal data processing**

The personal data are obtained directly from the Inquirer at the moment of the sending of the inquiry/message. The Controller agrees to process accurate personal data solely for the purpose of:

- **legitimate interests of the Controller** [in accordance with Article 6(1)(f) of GDPR]. The Controller processes the Inquirer's personal data for the purpose of handling an inquiry/message, which was sent by the Inquirer. The reason for the provision of the personal data by the Inquirer to the Controller is the possibility to send the Inquirer an answer to his or her inquiry/message, which would not be possible without the provision of these data. Non-provision of the personal data may result in the Controller not sending the answer.

The Controller agrees that it will not process the personal data in a manner, which is incompatible with the above-specified purpose.

### **Scope of personal data**

The Controller agrees to process personal data only to the extent necessary for the above-specified purpose for which the data are processed. The scope of the personal data covers:

- **first name and surname,**
- **email address,**
- **phone number,**

(hereinafter as "Personal Data").

### **Personal data processing period**

The Controller agrees to process the Personal Data, which it processes for the above-specified purpose for the period of handling the inquiry/message and subsequently for 2 years (in the given case the Controller has a legitimate interest in the retention of these Personal Data after the clearance of the inquiry/message, in order to protect its rights in the event of potential court disputes). After the expiry of this period the Controller has the duty to destroy the Personal Data.

### **Categories of recipients of Personal Data and transfer of Personal Data**

The Controller declares that the Personal Data shall only be made accessible to those employees of the Controller who are bound by the non-disclosure obligation in relation to these data as well as the security measures the disclosure of which would jeopardize the safety of these Personal Data.

The Controller also declares that it will not transfer the Personal Data to any third countries or any international organization.

### **Automated decision-making**

Automated decision-making or profiling under Article 22 of GDPR shall not be used during the processing of the Inquirer's Personal Data.

### **Rights of data subject**

The Controller informs the Inquirer on his or her rights ensuing from the GDPR, particularly:

- **right of access to Personal Data** (the Inquirer has the right to obtain from the Controller confirmation as to whether or not the Personal Data concerning him or her are being processed pursuant to Article 15 of GDPR);
- **right of rectification** (the Inquirer has the right to obtain from the Controller without undue delay the rectification of inaccurate Personal Data concerning him or her and the right to have incomplete Personal Data completed under Article 16 of GDPR);
- **right to erasure** (the Inquirer has the right to obtain from the Controller the erasure of Personal Data concerning him or her without undue delay where one of the grounds specified in Article 17 of GDPR applies);
- **right to restriction of processing** (the Inquirer has the right to obtain from the Controller restriction of processing in the cases laid down in Article 18 of GDPR);
- **right to object** (the Inquirer has the right to object, on ground relating to his or her particular situation, at any time to processing of Personal Data concerning him or her which is based on point (e) or (f) of Article 6(1), including profiling based on these provisions under Article 21 of GDPR);
- **right not to be subject to any decision based solely on automated processing** (the Inquirer has the right not to be subject to any decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her under Article 22 of GDPR);
- **right to lodge a complaint with a supervisory authority**, which is the Office for the Protection of Personal Data, registered seat at Pplk. Sochora 727/27, Post Code 170 00, Praha 7.

#### **Data protection officer**

The Controller gives the Inquirer a contact to the data protection officer under Article 30(1)(a) of GDPR.

All your inquiries, suggestions or other submissions relating to the processing of your Personal Data may be addressed to the data protection officer – Luboš Řádek, email address: dpo@prg.aero.cz

#### **Conclusion**

The Inquirer hereby declares that he or she was duly informed by the Controller on the processing of information in compliance with the provision of Article 13 of GDPR and that the provided Personal Data are accurate and true.